

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

July 18, 2022

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in regular session on the 18th day of July, 2022, at 6:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Michael Whitaker, Jr.	Assistant Secretary
Shirley Williams	Investment Officer

All members of the Board were present, thus constituting a quorum. Also attending were Tonya Pierre ("General Manager"); and Elliot M. Barner, attorney, of Radcliffe Bobbitt Adams Polley PLLC ("Attorney" or "RBAP").

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:05 p.m. and declared it open for such business as may regularly come before it.

1. Public Comment.

The President first opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

2. Approve Minutes of Prior Meetings.

The Board then considered approval of the minutes from the regular meeting of June 27, 2022. It was noted that the minutes contained in the Directors' meeting packets were incomplete; therefore, it was the consensus of the Board to table approval of such minutes until the August 1st Board meeting.

3. Determine Development Status of District Under Texas Water Code, Section 49.23603 for 2022 Tax Year.

Mr. Barner explained that the Board will need to determine whether the District is considered to be a "developing" or "developed" district, as defined in Texas Water Code Section 49.23603, for purposes of calculating the District's 2022 tax rate. Mr. Barner went on to explain that the District is a developing district, and therefore, the District may adopt a 2022 tax rate in an amount that does not exceed 1.08 times the amount of tax imposed by the District in the 2021 tax year. Upon a **motion** by Director Connor, seconded by Director Jackson, after full

discussion and with all Directors present voting aye, the Board voted to declare the District a developing District for purposes of calculating the District's 2022 tax rate setting procedures.

Director Whitaker entered the meeting at this time.

4. Annual Review of All Consultants' Contracts.

Mr. Barner then explained that the District is required to do an annual review of the District's consultant contracts. After a brief discussion, it was the consensus of the Board that no further action is needed on this item at this time.

In response to a question from Director Connor, Mr. Barner recommended that she coordinate with Mrs. Pierre to obtain copies of the District's contracts with its consultants so that Director Connor may review such contracts.

5. General Manager's Report.

Mrs. Pierre then reviewed with the Board the General Manager's Report, a copy of which is available upon request. Mrs. Pierre briefly discussed the summary of the District's finances for the past month and the status of various active residential and commercial developments within the District.

Mrs. Pierre next reported that on July 13, 2022, Mr. Barner sent a letter to the City of Brookshire (the "City") requesting the scheduling of a joint meeting with the City Council (the "Council") and the Board to discuss the District's previous request that the City consider providing funds it received through the Coronavirus State and Local Fiscal Recovery Funds Program ("SLRF"), which is part of the American Rescue Plan Act of 2021 and to discuss development matters within the City. Mrs. Pierre explained that at its July 7th meeting, the Council discussed providing SLRF funds to the District for the repair and improvement of various facilities serving areas within the City; however, the Council determined that it needed to further research the rules related to the use of such funds. Director Green stated that the agenda for the Council's July 21st meeting includes an item related to such joint meeting. Discussion then ensued regarding the process for conducting a joint meeting with the Council and the items to be discussed in such meeting.

Mrs. Pierre then explained that the District currently has only one (1) operational District vehicle and needs to purchase at least one (1) additional vehicle for use by the field staff. Mrs. Pierre requested authorization from the Board to obtain estimates for the purchase of District vehicles and stated that she has not yet obtained any such estimates.

Upon a **motion** by Director Whitaker, seconded by Director Connor, after full discussion and with all Directors present voting aye, the Board: 1) approved the General Manager's Report, as presented; and 2) authorized Mrs. Pierre to purchase two (2) District vehicles at a cost not to exceed \$110,000.00.

6. **Attorney's Report.**

Mr. Barner next updated the Board regarding the Financing Agreement between the District and Riverway Properties ("Riverway") for the Riverwood Farms development. Mr. Barner reported that he is coordinating with Dr. Clay and Riverway to address their comments to such agreement. Mr. Barner stated that he will provide the Board with a draft of such agreement to review prior to the August 15th Board meeting.

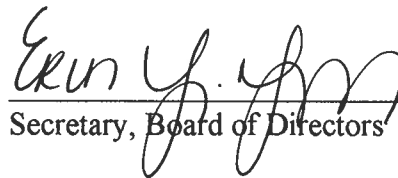
7. **Adjournment.**

There being no further business to come before the Board, the Board meeting was adjourned at 6:56 p.m.

PASSED, APPROVED and ADOPTED this the 15 day of AUGUST, 2022.

(DISTRICT SEAL)




Secretary, Board of Directors