

# **Brookshire Municipal Water District**

4004 6<sup>th</sup> Street  
Brookshire, Texas 77423  
281-375-5010

## **Application for Appointment to Board of Directors**

Thank you for your interest in serving on the Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District"). The District is a local governmental entity that is governed by a five (5) member Board. The Directors are elected to staggered four (4) year terms, however, if there is a vacancy on the Board, that vacancy is filled by appointment by the remaining Directors. Currently, there is one (1) vacancy on the Board.

In order to be qualified to serve on the Board, Directors must be at least 18 years old, a resident citizen of the State of Texas, and either own land subject to taxation in the District or be a registered voter of the District.

In addition to the requirements for qualification noted above, to be eligible to be elected or appointed to a public elective office in the State of Texas, you must meet the following requirements:

1. Be a United States citizen;
2. Have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote;
3. Have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities; and
4. Have resided continuously in the state for 12 months and in the territory from which the office is elected for six (6) months immediately preceding the following date: for an appointee to an office, the date the appointment is made.

What you can expect if appointed to the Board:

- Attendance at two (2) regular Board meetings per month at the District office, 4004 6<sup>th</sup> Street, Brookshire, Texas 77423 (the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Mondays of the month at 6:00 p.m.). The regular Board meetings typically last from 1-2 hours.
- Attendance at any special meetings that may be necessary from time to time in the District.
- Review of any and all consultant (Bookkeeper, Operator, Engineer, Attorney, etc.) reports prior to the regular Board meetings.
- Attend bi-annual statewide conferences, as schedule allows.
- Compliance with all federal, State and local laws pertaining to municipal utility districts, including the District's reimbursement and per diem policy.

The above is not an exhaustive list, but it does provide some of the Directors' basic expectations of those they appoint. If you have any questions, please contact the

## **Brookshire Municipal Water District**

4004 6<sup>th</sup> Street  
Brookshire, Texas 77423  
281-375-5010

District's attorney, Elliot M. Barner, at Radcliffe Adams Barner PLLC at 713.237.1221 or [ebarner@rabfirm.com](mailto:ebarner@rabfirm.com).

Please note that Applications must be submitted to the District's General Manager, Tonya Pierre, at the District's office, no later than **4:00 p.m. on Monday, October 30, 2023**, in order to be considered by the Board. Interviews for applicants shall be scheduled as necessary.

# Brookshire Municipal Water District

4004 6<sup>th</sup> Street  
Brookshire, Texas 77423  
281-375-5010

## Application for Appointment to Board of Directors

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address*

\_\_\_\_\_  
*City State ZIP Code*

Email Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Are you a United States citizen? Yes  No

Are you a citizen of the State of Texas? Yes  No

Have you ever been convicted of a felony? Yes  No

Are you related to any current Board member or consultant? Yes  No

Do you personally own property within the District? Yes  No

Are you registered to vote in the District? Yes  No

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

### References

Please list two (2) professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\*\*\*\*\*

**Brookshire Municipal Water District**

4004 6<sup>th</sup> Street  
Brookshire, Texas 77423  
281-375-5010

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Employment History  
(if applicable)**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

\*\*\*\*\*

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to my appointment to the Brookshire Municipal Water District Board of Directors, I understand that false or misleading information in my application or interview may result in my disqualification from the Board of Directors.*

Signature: \_\_\_\_\_

Date: \_\_