

# Open Position

## Lead Field Operator Technician

### Job Description

The Brookshire Municipal Water District is in search of a Field Service Technician to perform various general labor activities to the water and wastewater system.

### Responsibilities

Duties may include, but are not limited to, the following:

- Work diligently on jobs with deadlines
- Willing to work all shifts including weekends, holidays, evenings, and 24-hour emergencies on-call.
- Respond to after hour calls.
- Schedule and plan service calls.
- Perform scheduled inspections.
- Maintain documentation, including maintenance and inspection records.
- Read customers water meters
- Provide customer service when necessary.
- Accurately record data into a hand-held computer.
- Installing water taps
- Meter change-outs
- Check condition of meters and meter parts.
- Raise and cleans meter boxes.
- Connect and disconnect meters.
- Perform scheduled installs, repairs, and maintenance
- Perform lawn and gardening maintenance and repair.
- Shovel dirt and gravel.
- Dig trenches
- Report all damaged, tampered, removed and new water meters.
- Clean and maintain tools and equipment.
- Prepare equipment, tools, and materials, required for work on company trucks.
- Operate a variety of equipment/machinery including valves, pumps, motors, belt presses, disinfection equipment, vehicles, etc.
- Troubleshoot equipment and other on-site problems of water and sewer lines.
- Maintain inventory of parts and maintenance supplies.
- Clean office including vacuuming, sweeping, trash pickup/takeout, bathroom and kitchen clean up.

## **Working Environment**

Indoor/Outdoor, all weather conditions

## **Requirements**

**Education/Experience:** High school diploma or GED

**Licenses/Certification:** Valid driver's license and maintains insurable driving record. C Water and Wastewater License.

**Technical:** Ability to follow manual and operating instructions. Knowledge of process control techniques, maintenance procedures and safety practices. Ability to perform routine maintenance and repairs. Comfortable in and around water/raw sewage.

**Communication:** Communicates clearly and professionally. Contributes to a positive internal and external customer experience. Willing to help others. Maintains composure in challenging situations. Verbal and written communication skills, reading and comprehension skills.

**Problem Solving and Quality:** Pays attention to detail. Identifies and solves problems. Escalates issues accordingly. Checks for work quality.

**Leadership and Initiative:** Demonstrative of a positive attitude. Acts in accordance with company vision, mission, and values. Takes accountability for own performance. Willing to take on additional assignments.

**Physical Demands:** Must be able to lift 50-80 pounds; load, unload, and move large equipment/tools; access confined spaces; continuously walk and climb stairs and ladders. Standing, walking, hand coordination, vision, hearing, listening, lifting, carrying, reaching, and bending.