

CERTIFICATE OF ORDER

STATE OF TEXAS §
COUNTY OF WALLER §
BROOKSHIRE MUNICIPAL WATER DISTRICT §

We, the undersigned officers of the Board of Directors (the "Board") of **BROOKSHIRE MUNICIPAL WATER DISTRICT** (the "District"), hereby certify as follows:

The Board convened in special session, open to the public, on Wednesday, August 28, 2024, at 6:00 p.m., at 4004 6th Street, Brookshire, Texas; and the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
NaKeshia Barley	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Whereupon other business, the following was transacted at such Meeting: A written

ORDER ADOPTING BUDGET FOR FISCAL YEAR ENDING AUGUST 31, 2025

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 5 NOES: 0

A true, full and correct copy of the aforesaid Order adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Order has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Order; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board are duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of such Meeting, and that such Order would be introduced and considered for adoption at such meeting, and each of the officers and members consented, in advance, to the holding of such Meeting for such purpose; and such Meeting was open to the public and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551 of the Texas Government Code and Section 49.063 of the Texas Water Code, as amended.

SIGNED this 28th day of August, 2024.


Secretary, Board of Directors


President, Board of Directors

(DISTRICT SEAL)



**ORDER ADOPTING BUDGET
FOR FISCAL YEAR ENDING AUGUST 31, 2025**

STATE OF TEXAS	§
COUNTY OF WALLER	§
BROOKSHIRE MUNICIPAL WATER DISTRICT	§

WHEREAS, BROOKSHIRE MUNICIPAL WATER DISTRICT (the "District") is a political subdivision of the State of Texas, created pursuant to Article XVI, Section 59, Texas Constitution, and operating under the provisions of Chapters 49 and 54, Texas Water Code; and

WHEREAS, pursuant to Section 49.057(b) of the Texas Water Code and the rules and regulations of the Texas Commission on Environmental Quality (the "TCEQ"), the District is required to adopt an annual budget for each fiscal year; and

WHEREAS, the Board of Directors of the District has previously determined that the District's fiscal year will be September 1 through August 31 of each year.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF BROOKSHIRE MUNICIPAL WATER DISTRICT:

1. That the recitals contained hereinabove are found to be true and correct.
2. That the District hereby adopts the budget set forth on the attached Exhibit "A" as its annual budget for the fiscal year ending August 31, 2025.
3. That this Order shall be effective immediately upon its adoption.

[EXECUTION PAGE FOLLOWS]

WITNESS OUR HANDS AND THE SEAL OF THE DISTRICT this 28th day of August, 2024.



President, Board of Directors

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)



Exhibit "A"

**BROOKSHIRE MUNICIPAL WATER DISTRICT 2024-2025
APPROVED BUDGET**

2025 Approved Budget

Sept '24 - Aug '25

Income

4100 · Water Revenue	1,450,000
4120 · Disconnect/Reconnect Fees	35,000
4200 · Sewer Revenue	1,450,000
4202 · Inspection Fees	50,000
4330 · Penalties & Late Notices	70,000
4331 · Regulatory Fee	13,000
4332 · Convenience/Online Fee	35,000
5380 · Miscellaneous Income	25,000
5391 · Interest	12,000
5403 · Bluebonnet Groundwater Income	15,000

TOTAL INCOME

3,155,000

BROOKSHIRE MUNICIPAL WATER DISTRICT 2024-2025
APPROVED BUDGET

Expense

6100 · Bluebonnet Groundwater	15,000
6242 · Chemicals Water/Wastewater	40,000
6275 · Service Inspection Expense	13,000
6310 · Director Fees	36,000
6311 · Employee Wages	190,000
6311A · Field Employee Wages	230,000
6311B · Field on Call Wages	10,000
6312 · Employee Insurance	107,000
6313 · Uniforms	10,000
6314 · Dist & Collection system mapping	10,000
6315 · Employee Expenses	2,000
6316 · Employee Retirement	33,000
6318 · Contract Staffing	30,000
6320A · Legal Services	90,000
6321 · Auditing Fees	20,000
6322A · Engineering - General	80,000
6323 · Operator Consultant Services	50,000
6324 · Laboratory Tests	50,000
6325 · Election Expense	10,000
6326 · TCEQ Permit Fees	10,500
6327 · TCEQ Regulatory Fees	20,000
6329 · Certifications / Licenses	3,000
6333 · Bookkeeping	20,000
6333a · Mileage	1,000
6333b · Office Supplies	1,500
6333c · Payroll ADP Expense	1,700
6335A · General Maint & Repair	200,000
6335B · Liftstation / Sewer Repairs	394,346
6335C · WWTP	400,000
6335D · Water Plants	200,000
6336A · Vehicle Fuel	15,000
6336B · Vehicle Maint & Repairs	5,000
6336C · Vehicle Expense	42,000
6337B · Equipment Maint & Repairs	9,000
6338 · Legal Notices & Other Publicati	500
6340 · Billing & Postage	14,000
6345 · Software & Software Maintenance	70,000
6351 · Telephone	25,000
6352 · Utilities	245,000
6353 · Insurance & Surety Bond Premium	27,000
6355 · Conference/Membership Expenses	20,000
6356 · Meals	7,000
6357 · Water Festival - Community Events	3,500
6359A · Office Supplies (field/admin)	30,000
6359B · Maint Supplies (field/Admin)	10,000
6359C · Rental Equip (field/Admin)	15,000
6359D · Office Maint & Building repair	30,000
6367 · Sludge Disposal	150,000
6560 · Payroll Taxes	33,000
6561 · Security	5,000
6562 · Credit Card Fees	35,000
6563 · Appraisal District	1,000
6564 · Courier Service	650
7390 · DEBT SERVICE PAYMENT	70,000
7392 · BOND INTEREST PAYMENT	9,304
7395 · Miscellaneous Expense	5,000

TOTAL EXPENSES

3,155,000

Net Income

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