

**BROOKSHIRE MUNICIPAL WATER DISTRICT**  
**MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING**

**March 27, 2024**

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in special session on the 27<sup>th</sup> day of March, 2024, at 5:00 p.m., in the meeting room of the District, 4004 6<sup>th</sup> Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
<i>Vacant</i>	Director

All members of the Board were present, thus constituting a quorum. Also attending were Tonya Pierre ("General Manager"); and Linda Vela, employee of the District.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:05 p.m. and declared it open for such business as may regularly come before it.

**1. Public Comments**

The President first opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

**2. Developer Packet**

Mrs. Pierre then reviewed with the Board the District's policies and procedures for development within the District, including the documents provided to owners and developers of property (the "Development Packet").

Mrs. Pierre reminded the Board that in July 2021, it reduced the amount of the deposit due from developers for the preparation of a feasibility study when the land use of the new development is the same or similar to the previous land use of such property.

Mrs. Pierre next discussed certain proposed revisions to the Development Packet and stated that her primary objective is to streamline the District's process for approving new development and to consolidate certain documents within such packet.

Upon a **motion** by Director Connor, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board approved revisions to the Development Packet as follows: 1) decrease deposit amount for review of Application for Service for new development from \$2,500.00 to \$1,000.00; and 2) decrease deposit amount for review of Application for Service in which there is no change in land use from \$750.00 to \$500.00.

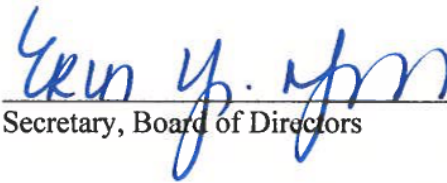
3. **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 5:37 p.m.

PASSED, APPROVED and ADOPTED this the 6<sup>th</sup> day of May, 2024.



(DISTRICT SEAL)

  
Secretary, Board of Directors