

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

May 19, 2025

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in regular session on the 19th day of May, 2025, at 6:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
NaKeshia Barley	Assistant Secretary

All members of the Board were present, except Director Jackson, thus constituting a quorum. Attending were Tonya Pierre, General Manager of the District; Willis Holmes, Field Staff Supervisor; Melanie Garrett of Assessments of the Southwest, Inc. ("Tax Assessor/Collector" or "ASW"); James Weishuhn of Weishuhn Engineering, Inc. ("Engineer" or "Weishuhn"); Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB"); Sam Johnson, attorney for D.R. Horton; and members of the public listed on the attendance roster.

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:01 p.m. and declared it open for such business as may regularly come before it.

1. Public Comment

The President first opened the meeting to public comment.

There being no public comments, the President directed the Board to proceed with the agenda.

2. Approve Minutes of Prior Meeting

The Board then considered approval of the minutes from the April 8, 2025, April 15, 2025 and April 22, 2025 special meetings and the April 21, 2025 regular meeting.

Upon a **motion** by Director Barley, seconded by Director Williams, after full discussion and with all Directors present voting aye, the Board approved the minutes from the April 8, 2025, April 15, 2025 and April 22, 2025 special meetings, and April 21, 2025 regular meeting, as presented.

3. Tax Assessor/Collector's Report

Ms. Garrett then reviewed the Tax Assessor/Collector's Report for the month of April 2025, a copy of which is available upon request.

Upon a **motion** by Director Barley, seconded by Director Connor, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor/Collector's Report, as presented.

4. Waller County Hazard Mitigation Plan

Director Green update the Board regarding Waller County's progress on the 2025 Hazard Mitigation Assistance Program and that the District is eligible for HMA grant funding.

5. General Manager's Report

Mrs. Pierre next presented to the Board the General Manager's Report, a copy of which is available upon request.

Mrs. Pierre updated the Board on the Brookwood Campus Project had historically been served by one (1) master meter and recommended this be continued for the Feigin Home and Philips Home properties. A discussion ensued regarding the water service rate classification under the District's Rate Order for the Feigin Home and Philips Home properties. Mr. Weishuhn explained that the Feigin Home and Philips Home would be charged under the same rate classification as the other Brookwood Campus buildings, as service is provided through one (1) meter. Mr. Weishuhn further stated that the Engineer had not yet determined if a rebate charge is owed for the Feigin Home and Philips Home properties

Mrs. Pierre next reviewed with the Board procedures for transferring water service. Mrs. Pierre went on to discuss an account where the service had been voluntarily suspended and someone removed the lock on the water meter and used water without authorization.

6. Waller County Tax Assessor-Collector's Services Update

7. Attorney's Report

Mr. Barner updated the Board on the IDV Development Project.

Mr. Barner reminded the Board that Terra Prima, Ltd., (Riverwood Farms) intends to partially assign certain reimbursement rights to a single-family residential developer. Mr. Barner added that he and such developer's attorney had discussed such assignment and that he is waiting on a revised version of such assignment so that he can provide it to the Board for review.

8. Adjournment

There being no further business to come before the Board, the Board meeting was adjourned at 6:55 p.m.

PASSED, APPROVED and ADOPTED this the 16th day of June, 2025.



President, Board of Director

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)

