

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

May 20, 2024

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in regular session on the 20th day of May, 2024, at 6:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
NaKeshia Barley	Director

All members of the Board were present, thus constituting a quorum. Also attending were Tonya Pierre, General Manager for the District; Willis Holmes, field staff person of the District; Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB"); and all persons on the attached attendance roster.

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:05 p.m. and declared it open for such business as may regularly come before it.

1. Public Comment

The President first opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

2. Election Report

Mr. Barner updated the Board regarding the Directors Election that was held on Saturday, May 4, 2024 (the "Directors Election"). Mr. Barner then presented the Statement of Elected Officer, Affidavit of Director and Oath of Office to Directors-elect Connor, Williams and Barley. Mr. Barner noted that an original of each Directors' Oath of Office will be filed with the Secretary of State's office, pursuant to Article XVI, Section 1 of the Texas Constitution.

Upon a **motion** by Director Jackson, seconded by Director Williams, after full discussion and with all Directors present voting aye, the Board accepted the executed Oaths of Office, Statements of Elected Officer and Affidavits of Director for Directors Connor, Williams and Barley.

Mr. Barner next updated the Board regarding the special election held on Saturday, May 4, 2024 (the "Defined Area Election").

Mr. Barner then stated that Waller County (the "County") has not yet provided RAB with the cost for the County's conducting of the joint Directors Election and Defined Area Election.

3. Approve Minutes of Prior Meetings

The Board then considered approval of the minutes from the regular meeting of April 15, 2024, and the special meeting of April 17, 2024. Upon a **motion** by Director Connor, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board approved the minutes from the regular meeting of April 15, 2024, and the special meeting of April 17, 2024, as presented.

4. General Manager's Report

Mrs. Pierre next presented to the Board the General Manager's Report, a copy of which is available upon request.

Discussion then ensued regarding potentially paying invoices via electronic payment instead of mailing checks.

Next, discussion ensued regarding a disruption in water service due to a District fire hydrant that was opened so that a District water line could be flushed. Upon a **motion** by Director Green, seconded by Director Connor, after full discussion and with all Directors present voting aye, the Board authorized the District's office staff to send a text message alert to customers regarding the reduced water pressure that resulted from such flushing.

Mrs. Pierre then reported that residents of the District now have the option to submit payment in-person at the District's office for their ad valorem taxes owed to the District.

5. Discuss Disposal of Soil at Wastewater Treatment Plant ("WWTP")

Mrs. Pierre then discussed with the Board the potential for the District to sell soil from the site of the District's WWTP. Mrs. Pierre reminded the Board that the District previously allowed the local police department to use such site as a shooting range, which may have resulted in lead contamination. Mrs. Pierre reported that the District's field staff is investigating such matter and will provide an update to the Board regarding the same at the June 17, 2024 Board meeting.

6. Directors' Reports

Directors Green and Connor discussed a recent meeting held by the County's Office of Emergency Management. Director Williams reported that she attended a meeting regarding the primary run-off election to be held on May 28, 2024.

7. Attorney's Report, Including Update on the City of Brookshire's (the "City") Breach of Agreements with the District

Mr. Barner reminded the Board that the Texas Comptroller informed Mrs. Pierre that they will be refunding the payment issued by the District for the sales tax associated with the City's

solid waste collection services. Mr. Barner reported that RAB will prepare a letter to the City regarding the amount of sales tax collected from customers and paid to the City.

8. Adjournment

There being no further business to come before the Board, the Board meeting was adjourned at 6:25 p.m.

PASSED, APPROVED and ADOPTED this the 17th day of June, 2024.



(DISTRICT SEAL)

Erin Y. Johnson
Secretary, Board of Directors